



Studio Waiver, Indemnity and Conduct Agreement

Between AutoHive Marketing (Pty) Ltd, trading as The Think Tank SA ("the Studio"), and the Renter named below.

Booking reference	Date of session (DD/MM/YYYY)	Session start time

1. The Parties

The Studio: AutoHive Marketing (Pty) Ltd, a South African company (registration 2025/756077/07), trading as The Think Tank SA, with its studio at Sir Lowry's Pass, Somerset West, Western Cape.

The Renter: the natural person signing below, on behalf of every member of the production crew, every guest and every contractor on the property during the booking window.

Renter full name	ID / Passport number
Company / Trading name	VAT number (if any)
Mobile (WhatsApp)	Email
Physical / invoice address	

2. Assumption of Risk and Indemnity

The Renter acknowledges that a working production studio carries inherent risks, including but not limited to electrical equipment, lighting rigs, tripods, microphones on stands, cables on the floor, and overnight accommodation in the BeeHive suite.

The Renter accepts responsibility for the safety of every person on the property during the booking window. The Renter indemnifies AutoHive Marketing (Pty) Ltd against any claim by the Renter, the Renter's crew, the Renter's guests or any third party arising from the Renter's use of the property, except where the claim arises from the Studio's own gross negligence or wilful misconduct.

3. Insurance Position

Real accidents are covered. The Studio carries comprehensive equipment cover (underwritten through Hollard or equivalent) for accidental damage during normal use. A real accident, declared in good faith at the post-production inspection, falls under that cover and is settled by the insurer.

Negligence, misconduct and policy breaches are not covered. Where an incident does not constitute a real accident, or where the Renter breaches a Studio policy (set out in Section 6 below), the Renter is liable for the policy fee, the repair cost, and any consequential loss. These amounts are debited against the security deposit first; any shortfall is invoiced and payable within 7 days.



The line between an accident and a policy breach is drawn jointly during the post-production inspection (Section 5). Where the parties cannot agree on the day, the Studio escalates to the insurer for an independent assessment within 5 working days.

4. Pre-Production Inspection (on arrival)

Conducted jointly by the Studio operator and the Renter before any session begins. Items are inspected, switched on, and confirmed working. Tick each item as it is verified. Both parties sign at the bottom.

- ☐ Cameras (3× Sony α7 IV bodies + Sigma Art lenses): bodies, sensors, lens caps, batteries.
- ☐ Switching kit (ATEM Mini Pro ISO + Seetec ATEM156 multiview): powered on, all inputs active.
- ☐ Microphones (2× Shure SM7B on Rode DS2 arms, Rode Wireless Pro, DJI Mic 3 backup).
- ☐ Lighting (2× Aputure Amaran 200x S, LP1200R, Godox UL-Octa 120 softbox, backlights).
- ☐ Live editing booth (Apple M4 Max, 32" 4K monitor, 2× Adam Audio T5V on BS40 2 stands, 3× Sony MDR-7506).
- ☐ Power (SunSynk 5kVA inverter, battery bank, solar): green LED, no fault codes.
- ☐ Fibre line (200 Mbps dedicated): speed test conducted and recorded.
- ☐ Overnight kitchen (air-fryer, microwave, fridge): clean, working, water and coffee stocked.
- ☐ Studio room, dressing room, makeup area: clean, no pre-existing damage noted.
- ☐ Secure parking gate and alarm: tested with the Renter.

Studio operator signature	Renter signature

Any item not ticked must be noted in writing below before the session begins. Items not noted are deemed to have been delivered in working condition.

Pre-production notes

5. Post-Production Inspection (on departure)

Conducted jointly by the Studio operator and the Renter at the end of the session, before the Renter leaves the property. Items are confirmed returned to working condition, with the same checks as Section 4. Any damage, breakage, loss or policy breach is recorded here.

- ☐ Cameras and lenses: all returned, no damage, lens caps on, batteries on charge.
- ☐ Switching kit and cables: returned to storage, no damage.
- ☐ Microphones, wireless packs, headphones: returned to storage, no damage.
- ☐ Lighting kit: returned to storage, no damage, no burnt globes.
- ☐ Live editing booth: powered down, monitors clean, headphones returned.
- ☐ Power, fibre and network: studio left in its baseline state.
- ☐ Overnight kitchen: cleaned by the Renter, dishes washed, fridge cleared, no perishables left.
- ☐ Studio room, dressing room, makeup area: cleaned, no damage beyond fair wear and tear.
- ☐ Secure parking gate locked, alarm reset.
- ☐ All borrowed equipment returned to the property; no equipment removed from the premises.

Studio operator signature	Renter signature

Post-production notes, breakages, policy breaches

6. Studio Policies and Breach Fees

The following policies protect the equipment, the kitchen, the room and the next booking. A breach of any policy below is not a real accident; it is a policy breach, and the fee applies in addition to any repair, cleaning or replacement cost.

6.1 Food and beverage policy

No food or open drinks within one metre of cameras, mixers, the ATEM switcher or any audio interface. Coffee, tea and water are provided by the Studio at the kitchen station and may be consumed at the kitchen counter or the outdoor patio. All other food is the Renter's responsibility, must be cleared from the kitchen and the studio at the end of the session, and must not be brought into the live recording area at all.

6.2 Smoking, vaping and alcohol policy

The Studio, the BeeHive suite and the entire property are smoke-free and vape-free. Smoke detectors must remain active at all times. Alcohol is not consumed on the production floor during a booking and is not permitted at all in the studio room. Quiet hours apply at the BeeHive suite from 22:00.

6.3 Equipment-on-premises policy

The Studio works on an Airbnb model. No equipment may leave the premises. The DJI drone is restricted to flights on the plot unless the pilot holds a current Pilot's Licence and Flight Clearance certificate, and only images of the property, the mountains and the sea may be captured. No footage of neighbours may be recorded, copied or distributed. This rule is protected by POPIA and by the disclaimer on every booking.

6.4 Schedule of breach fees

Breach	Fee (ZAR, excl. VAT)
Food, open drink or alcohol in the live recording area	R 1 500
Spillage on equipment, requiring deep clean (per incident)	R 2 500
Smoking or vaping on the property (per incident, plus voids the booking)	R 5 000
Equipment removed from the premises without written approval (per item, per day)	R 2 500
Drone flown off the plot without a valid Pilot's Licence and Flight Clearance	R 7 500
Footage of neighbours captured, copied or distributed (POPIA breach)	R 10 000
Studio left unclean beyond fair wear and tear (per cleaning hour)	R 450
Late departure beyond the booked session end (per hour started)	R 900
Lost or unreturned accessory (memory card, cable, adaptor, per item)	Replacement cost + R 250
Negligent damage to camera body, lens, monitor or computer	Repair cost + R 2 000

Fees above are debited against the R 5 000 refundable security deposit first. Any shortfall is invoiced and payable within 7 days. Disputed fees are escalated to the insurer for assessment within 5 working days, as set out in Section 3.

7. POPIA, Privacy and Footage

The Renter consents to AutoHive Marketing (Pty) Ltd processing the personal information on this waiver for the purpose of administering the booking, invoicing, insurance claims and policy enforcement. The Information Officer is Odendaal Oosthuizen.

Recorded footage belongs to the Renter. The Studio does not retain a copy unless the Renter explicitly requests delivery through the client portal. The Studio is not liable for content recorded by the Renter that infringes a third party's privacy, copyright or POPIA rights.

The Renter may withdraw consent or request deletion of personal information at any time by writing to Mr.bee@autohive.co.za.

8. Limitation of Liability and Jurisdiction

The Studio's total liability under this waiver is limited to the value of the booking. The Studio is not liable for indirect or consequential loss, including but not limited to a sponsor pulling out, a podcast launch slipping, or a



brand partnership not being signed.

This waiver is governed by the laws of the Republic of South Africa. The Western Cape courts have jurisdiction over any dispute the parties cannot first resolve through conversation.

9. Acceptance

By signing below, the Renter confirms that they have read this waiver in full, accept its terms on behalf of every member of the crew and every guest, and have read the Studio Terms and Conditions published at <https://thinktank.co.za/terms.html>.

Renter signature	Date (DD/MM/YYYY)

Studio operator signature	Date (DD/MM/YYYY)